***1. Table of Contents*** Indicate below the page number(s) of each applicable section of this application. Please use Arial 11 point font.

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***2. Title Page***: Indicate the title of your project and your sponsoring institution, including contact information for the principal investigator and his/her sponsor.

**Project Title:**

**Sponsoring Institution:**

***Principal Investigator***

Last Name: First Name:  Middle Initial:

Degrees: Year(s) Granted:

Title/Position:Appointment Date:

Department:

Address 1:

Address 2:

City: State: Zip:

Email:Phone: Fax:

I certify that the information contained in this application is correct to the best of my knowledge. I also understand that if any information is falsified, my application may be disqualified.

Applicant Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Grant Administrator***

Last Name: First Name:  Middle Initial:

Address 1:

Address 2:

City: State: Zip:

Email:Phone: Fax:

***3. Scientific Abstract/Summary*:** In the space below, briefly describe the research project, technical approach and anticipated results. (Do not use tab returns to create indentation or exceed the space provided below.)

## *4. Biographical Sketches*: Provide Biographical Sketch of PI and co-PI’s in NIH format as an attachment.

|  |  |
| --- | --- |
| **Principal Investigator** |  |
| **Last Name, First Name** | Position/Title |
|  |  |

|  |  |
| --- | --- |
| **co-Principal Investigator/ co-Investigator** |  |
| **Last Name, First Name** | Position/Title |
|  |  |
| **co-Principal Investigator/ co-Investigator** |  |
| **Last Name, First Name** | Position/Title |
|  |  |
| **co-Principal Investigator/ co-Investigator** |  |
| **Last Name, First Name** | Position/Title |

***4a. Personal Statement:*** Briefly describe why your experience and qualifications make you particularly well-suited for this project. **Limit to one (1) page.**

4b. Research Support: List both selected ongoing and completed research projects for the past three years (Federal or non-Federally-supported). *Begin with the projects that are most relevant to the research proposed in this application.* Briefly indicate the overall goals of the projects and responsibilities of the key person identified on the Biographical Sketch. Do not include number of person months or direct costs.Limit to a total of two (2) pages.

***5. Research Plan:*** The Research Strategy Section should be composed of three distinct sections – Significance, Innovation, and Approach; the approach section may include preliminary studies. The research plan should include sufficient information needed for evaluation of the project independent of any other document. Be specific and informative and avoid redundancies. **Limit to five (5) pages.**

***6. Research Facilities Available:*** List office, laboratory, major equipment, support staff and clinical facilities available. **Limit to one (1) page.**

## *7. Budget:* Include itemized budget and justification below (e.g., salary support, equipment and supplies of the investigator). Indirect costs cannot be more than 10% of the subtotal.

|  |  |  |
| --- | --- | --- |
| **Personnel** (indicate percent effort and salary) | **Year 1** | **Year 2** |
|  |  |  |
| **Permanent Equipment** (Itemize) |  |  |
|  |  |  |
| **Supplies** (Group into major categories.) |  |  |
|  |  |  |
| **Other Expenses** (Itemize by category and include specific amount for each item.) |  |  |
|  |  |  |
| **Sub Total (Direct Costs):** |  |  |
| **Indirect costs (10% of subtotal)** |  |  |
| **Total Amount Requested** (sum of all years and categories covered during award term) |  |

###### 7a. Budget Justification: Provide any additional justification/explanation required.

***8. References:***